# Seneca

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**Application Checklist** (Please also check Seneca website for updated info)

Before you start your online application, please ensure you have the following ready:

1. Photo and signature pages of your passport.
2. Your academic record in your native language and official/certified English translation. <mark>For Hodan Nalayeh Secondary School Graduates, to receive a copy of your transcript that you will send to the colleges, please email the Guidance Secretary (come to Guidance for email address) from your YRDSB GAPPS email account and include all information to be sent for verification purposes. For example, your OCAS Application Number, your OEN number, your Hodan Nalayeh Secondary School student number, your individualized College Application ID Number (if the college has given you one upon receipt of your application), the recipient's email address, the recipient's mailing address, the name of the person who the transcript is being sent to?</mark>
3. Proof of English Proficiency:
   - IELTS
   - TOEFL
4. $90 CAD non-refundable application fee (pay by credit card).

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**How to Apply**

1. Open International Student Web Application
2. Create an account or sign in via your Facebook, Google or Twitter account
3. Complete your personal information
4. Review available programs by semester
5. Register and complete your English proficiency test (IELTS, TOEFL)
6. Choose your start date, program choice(s) and the campus you wish to attend (Maximum 3 choices available)
7. Provide details on your academic history
8. Upload all required documents marked as required
9. Complete the Information Release form if you wish for Seneca to communicate with your trusted contacts
10. Review and print the "Review Application" page for your records
11. Use a debit or credit card to pay the $90 application fee